

# AUDIT REPORT ON THE ACCOUNTS OF DISTRICT GOVERNMENT MANDI BAHA-UD-DIN

**AUDIT YEAR 2015-16** 

**AUDITOR GENERAL OF PAKISTAN** 

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### **ABBREVIATIONS & ACRONYMS**

ACL Audit Command Language

AIR Audit Inspection Report

B&R Building & Road

BHU Basic Health Unit

CA Conveyance Allowance

C&W Communication and Works

CCB Citizen Community Board

CD Community Development

DAC Departmental Accounts Committee

DCO District Coordination Officer

DDO Drawing and Disbursing Officer

DEO (EE-M) District Education Officer (Elementary Education-Male)

DO District Officer

DOH District Officer Health

DHQ District Headquarters

EDO Executive District Officer

EXT Extension

FD Finance Department

F&P Finance and Planning

HR Human Resource

HRA House Rent Allowance

HSRA Health Sector Reform Allowance

IPSAS International Public Sector Auditing Standards

MB Measurement Book

MS Medical Superintendent

MRS Market Rate Schedule

NAM New Accounting Model

PAC Public Accounts Committee
PAO Principal Accounting Officer

P&D Planning and Development

PFR Punjab Financial Rules

PDG & TMA Punjab District Governments & Tehsil Municipal

Administration

PHSRP Punjab Health Sector Reforms Programme

PLGO Punjab Local Government Ordinance

PPRA Punjab Procurement Regulatory Authority

PW Public Works

RDA Regional Directorate of Audit

RHC Rural Health Center

Rs Rupees

SAP System Application Product

S&GAD Services and General Administration Department

SMC School Management Council

SMO Senior Medical Officer

TA Travelling Allowance

THQ Tehsil Headquarters

TMA Tehsil Municipal Administration

TS Technical Sanction

W&S Works and Services

### **PREFACE**

Articles 169 and 170 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Section 115 of the Punjab Local Government Ordinance, 2001 require the Auditor General of Pakistan to audit the accounts of the Provincial Governments and the accounts of any authority or body established by, or under the control of, the Provincial Government. Accordingly, the Audit of all Receipts and Expenditures of the District Government Fund and Public Account of District Government is the responsibility of the Auditor General of Pakistan.

The report is based on audit of the accounts of various offices of the District Government, Mandi Baha-Ud-Din for the financial year 2014-15. The Directorate General of Audit District Governments Punjab (North), Lahore conducted audit during 2015-16 on test check basis with a view to reporting significant findings to the relevant stakeholders. The main body of the Audit Report includes only the systemic issues and audit findings carrying value of Rs1 million or more. Relatively less significant issues are listed in the Annex-A of the Audit Report. The Audit observations listed in the Annex-A shall be pursued with the Principal Accounting Officer at the DAC level and in all cases where the PAO does not initiate appropriate action, the Audit observation will be brought to the notice of the Public Accounts Committee through the next year's Audit Report.

The audit results indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to prevent recurrence of such violations and irregularities.

The observations included in this Report have been finalized in the light of written responses and discussion in DAC meetings.

The Audit Report is submitted to the Governor of the Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 to cause it to be laid before the Provincial Assembly of Punjab.

Islamabad Dated:

(Rana Assad Amin) Auditor General of Pakistan

### **EXECUTIVE SUMMARY**

The Directorate General of Audit District Governments, Punjab (North), Lahore is responsible to carry out the Audit of District Governments, Tehsil / Town Municipal Administrations and Union Administrations of three (03) City District Governments and sixteen (16) District Governments. Its Regional Directorate of Audit, Gujranwala has Audit jurisdiction of District Governments, TMAs and UAs of one (01) City District Government i.e. Gujranwala and five (05) District Governments i.e. Gujrat, Hafizabad, Narowal, Sialkot and Mandi Baha-ud-Din.

The Regional Directorate has a human resource of seventeen (17) officers and staff, total 4,760 man-days and the annual budget of Rs25.199 million for the financial year 2015-16. It has mandate to conduct Financial Attest, Regularity Audit and Compliance with Authority & Performance Audit of entire expenditure including programmes / projects & receipts. Accordingly, RDA Gujranwala carried out Audit of accounts of District Government, Mandi Baha-ud-Din for the financial year 2014-15.

The District Government, Mandi Baha-ud-Din conducts its operations under Punjab Local Government Ordinance, 2001. It comprises one Principal Accounting Officer (PAO) i.e. the District Coordination Officer (DCO) covering six (06) groups of offices i.e. Agriculture, Community Development, Education, Finance & Planning, Health and Works & Services. The financial provisions of the Punjab Local Government Ordinance, 2001 require the establishment of District Government fund comprising of Local Government Fund and Public Account for which Annual Budget Statement is authorized by the Nazim / Council / Administrator in the form of budgetary grants.

Audit of District Government, Mandi Baha-ud-Din was carried out with the view to ascertaining whether the expenditure was incurred with proper authorization and in conformity with laws / rules / regulations for economical procurement of assets and hiring of services etc.

Audit of receipts / revenues was also conducted to verify whether the assessment, collection, reconciliation and allocation of revenues were made in accordance with laws / rules, resulting in no leakage of revenue.

### a. Scope of Audit

Out of total auditable expenditure of Rs4,515.015 million of the District Government Mandi Baha-ud-Din for the financial year 2014-2015 covering one PAO and 162 formations, the Directorate General Audit, audited an expenditure of Rs1,375.136 million which in terms of percentage, was 30.46% of the auditable expenditure. The Directorate General Audit planned and executed audit of twenty-five (25) formations i.e. 100% achievement against the planned Audit activities.

Total receipts of the District Government Mandi Baha-ud-Din for the financial year 2014-15, were Rs53.87 million, whereas, Directorate General Audit, audited receipts of Rs3.465 million which was 07% of total receipts.

### b. Recoveries at the Instance of Audit

Recovery of Rs14.690 million was pointed out during audit, out of which an amount of Rs0.322 million was recovered and verified during the year 2015-16 till the time of compilation of report. Recoveries pointed out Rs14.690 million was not in the notice of the executives before audit.

### c. Audit Methodology

The audit year 2015-16 witnessed intensive application of Desk Audit techniques in this directorate. This was facilitated by access to live SAP/R3 data, internet facility, and availability of permanent files. Desk review helped auditors in understanding the systems, procedures, and environment, and the audited entity before starting field activity. This greatly facilitated in the identification of high risk areas for substantive testing in the field.

### d. Audit Impact

A number of improvements, as suggested by audit, in maintenance of record and procedures, have been initiated by the concerned departments, however, audit impact in shape of change in rules has been less materialized due to non-convening of regular PAC meetings. Had PAC meetings been regularly convened, audit impact would have been manifold.

### e. Comments on Internal Controls and Internal Audit Department

Internal controls mechanism of District Government, Mandi Baha-ud-Din was not found satisfactory during audit. Many instances of weak Internal Controls have been highlighted during the course of audit which includes some serious lapses like withdrawal of public funds against the entitlement of employees. Negligence on the part of Mandi Baha-ud-Din authorities may be captioned as one of important reasons for weak Internal Controls.

Section 115-A (1) of PLGO, 2001 empowers Nazim of each District Government to appoint an Internal Auditor but the same was not appointed in District Government, Mandi Baha-ud-Din.

### f. The Key Audit findings of the report

- i. Non-production of record of Rs2.43 million by one formation was noted.<sup>1</sup>
- ii. Irregularity and non-compliance of Rs7.95 million was noted in three case.<sup>2</sup>
- iii. Internal Controls Weaknesses of Rs9.95 million was noted in four cases.<sup>3</sup>

<sup>&</sup>lt;sup>1</sup> Para 1.2.1.1

<sup>&</sup>lt;sup>2</sup> Para 1.2.2.1 to 1.2.2.3

<sup>&</sup>lt;sup>3</sup> Para 1.2.3.1 to 1.2.3.4

### g. Recommendations

Head of the District Government needs to ensure physical stock taking of fixed and current assets and

- i. To comply with the Procurement Rules for economical and rational purchases of goods and services.
- ii. To hold inquiries to fix responsibility for losses, theft and wasteful expenditure.
- iii. To make efforts for expediting the realization of various Government receipts.
- iv. To take appropriate measures to strengthen internal controls / monitoring system.
- v. To take appropriate action against the person (s) responsible for non-production of record.

### SUMMARY OF TABLES AND CHARTS

**Table 1: Audit Work Statistics** 

| Sr# | Description                                 | No. | Budget<br>(Rs in millions) |
|-----|---|-----|----------------------------|
| 1   | Total Entities (PAOs) in Audit Jurisdiction | 01  | 4,892.794                  |
| 2   | Total Formations in Audit Jurisdiction      | 162 | 4,892.794                  |
| 3   | Total Entities (PAOs) Audited               | 01  | 1375.136                   |
| 4   | Total Formations Audited                    | 25  | 1375.136                   |
| 5   | Audit & Inspection Reports                  | 25  | 1375.136                   |

**Table 2:** Audit observation regarding Financial Management

| Sr.<br># | Description   | Amount Placed under Audit Observation (Rs in millions) |
|----------|---|--|
| 1        | Unsound Asset Management                                | -  |
| 2        | Weak Financial Management                               | -  |
| 3        | Weak internal controls relating to Financial Management | 10.38  |
| 4        | Others  | 9.95   |
|          | TOTAL   | 20.33  |

**Table 3:** Outcome Statistics

(Rs in million)

| Sr. | Description  | Expenditure on<br>Acquiring of<br>Physical Assets<br>(Procurement) | Civil<br>Works | Receipts | Others  | Total<br>current<br>year | Total<br>Last year |
|-----|--|--|----------------|----------|---------|--------------------------|--------------------|
| 1   | Outlays<br>Audited   | 23.120   | 701.702        | 3.465    | 650.314 | 1378.601*                | 1,353.705          |
| 2   | Amount<br>placed under<br>audit<br>observation /<br>Irregularities<br>of Audit | -  | 14.32          | -        | 6.01    | 20.33                    | 28.951             |
| 3   | Recoveries pointed out at the instance of Audit                                | -  | 11.11          | -        | 3.58    | 14.69                    | 18.139             |
| 4   | Recoveries<br>accepted /<br>established<br>at the<br>instance of<br>Audit      | -  | 11.11          | -        | 3.58    | 14.69                    | 18.139             |
| 5   | Recoveries<br>realized at<br>the instance<br>of Audit                          | -  | 1              | -        | 0.322   | 0.322                    | 0.426              |

The amount mentioned against serial No.1 in column of Total Current Year is the sum of Expenditure and Receipts whereas the total expenditure for the current year was Rs1,375.136 million.

**Table 4:** Table of Irregularities Pointed Out

| Sr.<br># | Description   | Amount Placed under Audit Observation (Rs in million) |
|----------|---|---|
| 1        | Violation of Rules and regulations, principle of propriety and probity in public operations.  | 7.52  |
| 2        | Reported cases of fraud, embezzlement, theft and misuse of public resources.  | -   |
| 3        | Accounting Errors (accounting policy, departure from NAM <sup>1</sup> , misclassification, over or understatement of account balances) that are significant but are not material enough to result in the qualification of audit opinions on the financial statements. | -   |
| 4        | Quantification of weaknesses of internal control systems.   | 10.38   |
| 5        | Recoveries and overpayments, representing cases of established overpayment or misappropriations of public money.  | -   |
| 6        | Non-production of record.   | 2.43  |
| 7        | Others, including cases of accidents, negligence etc.   | -   |
|          | TOTAL   | 20.33   |

**Table 5:** Cost-Benefit

| Sr. No. | Description                                  | Amount<br>(Rs in millions) |
|---------|--|----------------------------|
| 1       | Outlays Audited (Items 1 of Table 3)         | 1,378.601                  |
| 2       | Expenditure on Audit                         | 2.099                      |
| 3       | Recoveries realized at the instance of Audit | 0.322                      |
| 4       | Cost Benefit Ratio                           | 1:0.15                     |

The Accounting Policies and Procedures prescribed by the Auditor General.

### **CHAPTER-1**

### 1.1 District Government, Mandi Baha-Ud-Din

### 1.1.1 Introduction of Departments

As per PLGO, 2001, the activities of District Government are managed under the administrative control of a DCO who acts as a PAO assisted by EDOs distributing the work among the officers, branches and / or sections of each District Office. Following is the list of Departments through which the activities of District Government are managed:

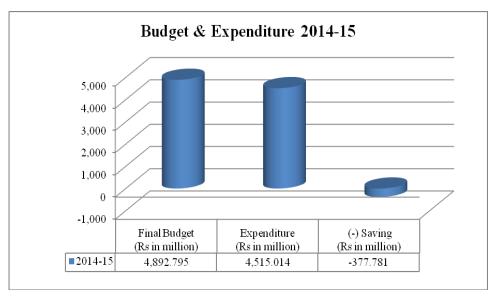
- 1. District Coordination Officer (DCO)
- 2. Executive District Officer (Agriculture)
- 3. Executive District Officer (Community Development)
- 4. Executive District Officer (Education)
- 5. Executive District Officer (Finance & Planning)
- 6. Executive District Officer (Health)
- 7. Executive District Officer (Works & Services)

Under Section 29(k) of the PLGO 2001, Executive District Officer (EDO) acts as Departmental Accounting Officer for his respective group of offices.

### 1.1.2 Comments on Budget and Accounts (Variance Analysis)

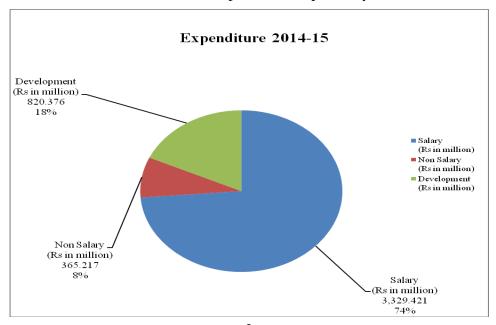
During FY 2014-15 budgetary allocation (inclusive salary, non-salary and development) for District Government was Rs4,892.795 million whereas, the expenditure incurred (inclusive salary, non-salary and development) was Rs4,515.015 million, showing savings of Rs377.781 million for the period, which in terms of percentage was 8% of the final budget as detailed below:

| Description        | Budget<br>(Rs in million) | Expenditure (Rs in million) | (-) Saving /<br>(+) Excess<br>(Rs in million) | %age<br>of<br>Savings |
|--------------------|---------------------------|-----------------------------|---|-----------------------|
| Salary             | 3,602.424                 | 3,329.421                   | -2733   | 08                    |
| Non Salary         | 385.880                   | 365.217                     | -20.663                                       | 05                    |
| Development        | 1,187.431                 | 820.376                     | -367.055                                      | 31                    |
| TOTAL              | 5,175.735                 | 4,515.014                   | -660.721                                      | 13                    |
| Total of Surrender | -282.940                  | 0                           | 282.940                                       | -                     |
| GRAND TOTAL        | 4,892.795                 | 4,515.014                   | -377.781                                      | 08                    |

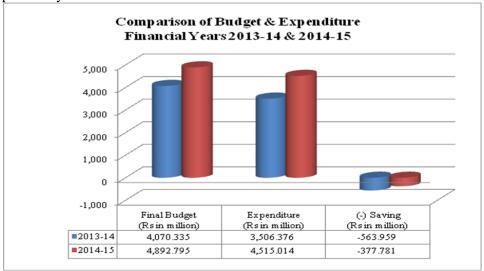


As per the Appropriation Account 2014-15 of District Government, Mandi Baha-ud-Din the original budget was Rs4,237.095 million, supplementary grant was Rs655.699 million and the final budget was Rs4,892.794 million. Against the final budget total expenditure incurred by the District Government during 2014-15 was Rs4,515.014 million as detailed in Annex-B.

The salary, non-salary and development expenditure comprised 74%, 08% and 18% of the total expenditure respectively.



The comparative analysis of the budget and expenditure of current and previous financial years showed that there was 20% increase in Budget Allocation and 29% increase in Expenditure respectively as compared with previous year.



# 1.1.3 Brief Comments on the Status of Compliance on MFDAC Audit Paras of Audit Report 2014-15

Audit paras reported in MFDAC of last year audit report which have not been attended in accordance with the directives of DAC have been reported in Part-II of Annex-A.

# 1.1.4 Brief Comments on the Status of Compliance with PAC Directives

The Audit Reports pertaining to following years were submitted to the Governor of the Punjab:

**Status of Previous Audit Reports** 

| Sr. # | Audit Year            | No. of Paras | Status of PAC Meetings |
|-------|-----------------------|--------------|------------------------|
| 1     | 2002-03               | 18           | Not convened           |
| 2     | 2003-04               | 14           | Not convened           |
| 3     | 2004-05               | 15           | Not convened           |
| 4     | Special Audit Report* | 66           | Not convened           |
| 5     | 2009-10               | 42           | Not convened           |
| 6     | 2010-11               | 29           | Not convened           |
| 7     | 2011-12               | 24           | Not convened           |
| 8     | 2012-13               | 09           | Not convened           |
| 9     | 2013-14               | 08           | Not convened           |
| 10    | 2014-15               | 07           | Not convened           |

<sup>\*</sup> It is Special Audit Report for the period 01/07/2005 to 31/03/2008 and also the title of the Audit Report reflects the financial year instead of the audit year which was 2008-09.

## 1.2 AUDIT PARAS

1.2.1 Non-production of Record

### 1.2.1.1 Non-production of Record – Rs2.429 million

According to Section 14(1)(b) of Auditor General's (Functions, Powers and Terms and Conditions of Service) Ordinance, 2001, the Auditor General shall have authority to require that any accounts, books, papers and other documents which deal with, or form, the basis of or otherwise relevant to the transactions to which his duties in respect of audit extend, shall be sent to such place as he may direct for his inspection. Further, according to Section-115(5) & (6) of PLGO, 2001, at the time of audit, the officials concerned shall provide all record for audit inspection and comply with any request for information in as complete a form as possible and with all reasonable expedition.

MS DHQ Hospital, Mandi Bahauddin issued medicines valuing Rs2.429 million to the following wards, however, expense books were not produced to Audit to verify the consumption of medicines. Further, indent books did not conform the issuance and consumption of medicines in indoor and labor room. In the absence of relevant record, the expenditure could not be verified and chances of misappropriation could not be ruled out.

| Name of Wards Amount of medicines issued (Rs) |           |
|---|-----------|
| DHQ – Indoor                                  | 2,091,672 |
| DHQ - Labour Room                             | 337,850   |
| Total   | 2,429,522 |

Audit is of the opinion that due to defective financial discipline and weak internal controls, relevant record was not produced to Audit in clear violation of constitutional provisions.

Management replied that the record is available for verification. No record was produced during verification of record.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed the department to initiate the inquiry of the matter by MS DHQ and kept para pending.

Audit recommends speedy finalization of inquiry, fixing responsibility for non-production besides ensuring for submission of record under intimation to Audit.

1.2.2 Irregularity / Non-compliance

### 1.2.2.1 Wasteful Expenditure - Rs4.231 million

According to Additional Conditions, Contract Form for Execution of Work (Building Department) clause 17, the contractor, shall before commencement of any work set out accurately the position as shown in the lay out plan and other drawings. He shall whenever directed establish permanent bench mark out the work, the pegs and other marks shall be checked by the Sub Divisional officer who shall then certify in writing that the work is correctly set out and that the construction may commence. Any work done in contravention to this shall entirely be contractor's responsibility and may be dismantled if required by the Engineer Incharge at the cost of the contractor.

DO (Buildings), Mandi Bahauddin awarded following work in two phases to the M/s Haji Abdul Sattar. During the execution of the work, expenditure of Rs4.231 million was incurred on both schemes. However, the execution was stopped due to dispute at site and schemes remained abandoned to-date. Due to non-completion of schemes, expenditure on account of construction of boundary wall was wasteful, detail is as under:

| Schemes   | Contractor        | Date of<br>Start | Time<br>Period | Estimated<br>Cost (Rs<br>in million) | Expenditure amount (Rs in million) |
|---|-------------------|------------------|----------------|--------------------------------------|------------------------------------|
| Construction of Boundary<br>Wall of Graveyard at Dougal | M/s Haji<br>Abdul | 31-10-14         | Two            | 3.308                                | 2.400                              |
| Construction of Boundary<br>Wall of Graveyard at Dougal | Sattar            | 31-01-15         | months         | 2.132                                | 1.831                              |
| TOTAL   |                   |                  |                |                                      | 4.231                              |

Audit holds that due to non-compliance of rules, expenditure of Rs4.231 million was incurred at disputed site.

Management replied that work was completed except one side due to dispute. The work was stopped by the local community and the schemes would be finalized after the clearance of site. No documentary evidence was provided.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed to keep para pending for compliance.

Audit recommends fixing of responsibility for non compliance of Govt. rules under intimation to Audit.

[AIR Para No.01 & 03]

# 1.2.2.2 Non-recovery of Compensation Charges - Rs2.579 million

According to Revised Contract Form for Execution of Works, clause 8 (iv) in the event of the non submission of the programme or revised / amended programme of work by the contractor for approval by the Engineer Incharge within the period specified by the Engineer Incharge, the contractor shall be liable to pay as compensation an amount, equal to ½% per day or such smaller amount as the Engineer Incharge (whose decision in writing shall be final) may decide on the total tendered amount of the work, subject to maximum of 2% of contract amount.

District Officer (Roads), Mandi Bahauddin did not recover the compensation charges from the contractor on account of scheme, "Widening/ Improvement of road from Gujrat Sargodha Road (Mangat Bridge) to Phalia Kuthiala Sheikhan Road via Rattowal, Makkywal and Mdahry District Mandi Bahauddin". As per Contract Agreement Clause 8, contractor was required to submit action programme but neither the plan was submitted nor 2% compensation charges were recovered as under:

| Agreement amount (Rs in millions) | 2% compensation charges (Rs in millions) |  |  |
|-----------------------------------|--|--|--|
| 128.999                           | 2.579                                    |  |  |

Audit holds that due to non compliance of Govt. instructions, compensation charges were not recovered from the contractor.

Management replied that the contractor submitted working schedule before the start of work. No documentary evidence of working schedule was provided.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed to keep para pending till the receiving of work plan.

Audit recommends recovery of the amount Rs2.58 million besides fixing of responsibility against the person at fault under intimation to Audit.

[AIR Para No.03]

# 1.2.2.3 Non-recovery Due to Reduction of Bitumen Rate - Rs1,142 million

According to Revised Contract Form for Execution of Works, clause 42, if, on completion of the whole of the works, it shall be found that a reduction or increase greater than 20 percent of the sum named in paragraph 1 of the tender results from the aggregate effect of all increases, decreases omissions or adjustments (other than those arising out because of price variation under clause 55 hereto), as a result of the requirement of the Engineer in-charge the amount of the contract price shall be adjusted by such sum (s) as may be determined by the Engineer in-charge and the contractor. In the event of disagreement, the Engineer in-charge shall fix such sum as shall, in his opinion, be reasonable and proper, regard being had to all materials and relevant factors including the contractor's cost and over heads.

District Officer (Roads), Mandi Bahauddin provided and laid TST schemes in which bitumen was used according to the specified ratios. Payments of TST were required to be made on the Monthly Price Variation Rates issued by the Finance Department, Govt. of the Punjab. However, DO (Roads) paid tender rates to the contractors instead of Monthly Price Variation Rates. Rate of TST was required to be reduced proportionately to the decrease of bitumen rates, as at Annex-C.

Audit holds that due to non compliance of Govt. rules and regulations, rate of TST was not reduced proportionately to the decrease of bitumen rates.

Management replied that recovery will be affected from the next bill of contractor.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed to recover the amount within 3 months.

Audit recommends recovery of the amount of Rs1.142 million besides fixing of responsibility under intimation to Audit.

[AIR Para No. 07]

1.2.3 Internal Controls Weaknesses

### 1.2.3.1 Non-imposition of Penalty - Rs6.368 million

According to Clause 39 read with Clause 37 of Contract Agreement, if a contractor fails to complete the work within stipulated period, he is liable to pay compensation @ 1% to 10% of amount of the Agreement or any smaller amount as decided by the engineer-In-charge to be worked out per day but not exceeding maximum of 10% of the cost of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion.

District Officer (Roads & Buildings), Mandi Bahauddin awarded various works to different contractors but neither the works were completed within stipulated time nor any penalty was imposed. Further, the contractors did not apply for extension in time limit to the engineer-in-charge. This resulted in non-imposition of penalty of Rs6.368 million @ 10% & 2% for delay in completion of works, as at Annex-D.

Audit holds that due to weakness of internal controls, penalty was not imposed on contractors and undue favor was given.

Management replied that schemes have not yet been finalized, therefore at the time of finalization either the extension in time limit will be granted or penalty imposed. No documentary evidence was provided.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed to recover the amount.

Audit recommends recovery of the amount Rs6.368 million from concerned contractors besides fixing of responsibility under intimation to Audit.

[AIR Para No.01, 13, 07 & 09]

# 1.2.3.2 Unauthorized Payment of HRA and CA - Rs1.511 million

According to clarification issued by Government of the Punjab, Finance Department vide letter No FD(M-1)1-15/82-P-I, dated 15.1.2000, in case a designated residence is available, the Government servant for whom it is meant cannot draw House Rent Allowance even if he does not reside in it. Further, according to Finance Division O.M. No.(1)-imp.1/77,

dated 28th April 1977, Conveyance Allowance would not be admissible in cases where office and residential buildings are located within the same boundary wall even if the residential building are far away from the office building.

MS DHQ, Mandi Bahauddin, MS THQ Hospital Phalia, SMO RHC Kuthiala Sheikhan and Challianwala and District Officer (Health) & (Excise & Taxation), Mandi Bahauddin did not recover an amount of Rs1.511 million on account of HRA and CA during the financial year 2014-15. The Conveyance Allowance was paid to employees who were residing within office premises or allotted govt. vehicles. Similarly, unauthorized payment of house rent allowance was made to employees who were residing in government accommodation, as in Annex-E.

| Sr. # | Name of Formations        | AIR Para # | Amount (Rs) |  |  |
|-------|---------------------------|------------|-------------|--|--|
| 1     | MS DHQ Hospital, M.B. Din | 05         | 270,756     |  |  |
| 2     | MS THQ, Phalia            | 07         | 106,473     |  |  |
| 3     | SMO RHC, Kuthiala Sheikan | 01         | 282,552     |  |  |
| 4     | SMO RHC, Challianwala     | 03         | 81,816      |  |  |
| 5     | DO (Health)               | 02         | 298,068     |  |  |
| 6     | DO (Healtii)              | 06         | 299,628     |  |  |
| 7     | DO (Excise & Taxation)    | 02         | 171,360     |  |  |
|       | Total 1,510,65            |            |             |  |  |

Audit is of the view that due to Weakness of Internal Controls and negligence of management, in-admissible allowances were paid to employees. This resulted in unauthorized payment of Rs1.511 million.

Management replied that concerned officer/officials directed to deposit overpayment of House Rent and Conveyance Allowances.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed to recover the amount within 3 months and keep para pending.

Audit recommends recovery of the amount Rs.1.511 million from concerned within in three months besides fixing of responsibility under intimation to Audit.

[AIR Para No. 05, 07, 01, 03, 02, 06 & 02]

### 1.2.3.3 Non-recovery of PHSR Allowance – Rs1.047 million

According to the Government of the Punjab, Health Department's letter No.PMU/PHSRP/G-I-06/61/760, dated the 16th March 2007, the Punjab Health Sector Reform Allowance is payable only when the doctors / paramedics and other staff perform their duties under the Punjab Health Sector Reform Programme at RHCs / BHUs. Any doctor / Paramedic and other staff whether regular or on contract, posted and drawing pay against the posts of RHCs / BHUs is directed to perform somewhere else will not be entitled to PHSR Allowance, any such allowance paid should be recovered. Further, no HSRA is admissible during leave period.

DO (Health), Mandi Bahauddin paid an amount of Rs1.05 million on account of Punjab Health Sector Reform Allowance to the officers/officials of BHUs posted on general duty. However, Punjab Health Sector Reform Allowance was only admissible at RHCs/BHUs , as at Annex-F.

Audit holds that due to weakness of internal controls, Health Sector Reform Allowance was paid to staff on general / temporary duty. This resulted in overpayment of Rs1.047 million to the employees.

Management replied that concerned staff was directed to deposit the amount of overpayment.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed the department to affect the recovery upto 31.03.2016. No compliance was shown till the finalization of this report.

Audit recommends recovery of the amount of Rs1.047 million till 31.03.2016 from concerned besides fixing of responsibility under intimation to Audit.

[AIR Para No.01]

# 1.2.3.4 Unjustified Payment of Pathologist & Radiologist Shares to Doctor - Rs1.016 million

According to clause 1 & 2 Hospital Charges of the Health Department, Government of Punjab Notification No SO(H&D)-12-13/73 dated 11.04.1985, apportionment of fees for laboratory test and x-ray are (a) Government 45% (b) Doctors 35% (c) Paramedics 20%.

MS DHQ Hospital, Mandi Bahauddin, SMOs RHC, Pharianwali and Jokalian received 35% doctor share from Laboratory Tests and X-Ray department. However, laboratory and x-ray share was admissible to the Pathologist and Radiologist. Further, the post of pathologists and radiologist was not sanctioned in the Health institutions. Therefore, receipt of doctor share by the MS and SMOs was unjustified.

| Sr. # | Name of Formations       | AIR Para# | Amount (Rs) | Remarks   |
|-------|--------------------------|-----------|-------------|-----------|
| 1     | MS DHQ Hospital M.B. Din | 02        | 873,770     |           |
| 2     | SMO RHC Pharianwali      | 01        | 86,582      | Annex-G   |
| 3     | SMO RHC Jokalian         | 01        | 55,838      | Allilex-G |
|       | Total                    | 1,016,190 |             |           |

Audit holds that due to weakness of internal controls, doctor share @ 35% of laboratory tests and x-rays was paid to the MS and SMOs without their entitlement.

Management replied that MS and SMOs received doctor share in the absence of Pathologist and Radiologist because they examine and investigate the patient disease.

The matter was reported to the DCO / PAO in December, 2015. DAC in its meeting held on 08.01.2016 directed to keep para pending to get clarification from the Secretary Health, Govt. of the Punjab, Lahore. No compliance was shown till the finalization of this report.

Audit recommends recovery of the amount of Rs1.016 million besides fixing of responsibility under intimation to Audit.

[AIR Para No.02, 01 & 01]

# **ANNEXES**

PART-I
Memorandum for Departmental Accounts Committee

Paras Pertaining to Current Audit Year 2015-16

#### Name of AP Nature of Sr. Amount **Description of Para** Formation # Para # (Rs) Internal Control Non deduction of Income tax from 1 01 47,596 honoraria Weaknesses Non-2 07 Irregular expenditure 361,250 Compliance DCO Irregular expenditure Nondue to 09 3 135,724 misclassification Compliance Doubtful expenditure on wastage Internal Control 19 789.054 4 Weaknesses Irregular payment on account of Internal Control 5 03 400.000 Financial Assistance Weaknesses DO (Excise & Taxation) Non-Auction of Old Vehicle Cost Internal Control 04 6 300,000 Weaknesses DO (Secondary Non deduction of conveyance Internal Control 5.629 million 7 01 Education) Weaknesses allowance during winter vacations HM Special Unauthorized drawl of Transfer Internal Control 8 Edu. Ĉentre 02 63,875 Weaknesses grant M. B. Din Non-verification of Academic Internal Control 9 01 Degrees Irregular Drawl of Pay & 3.922 million Weaknesses Allowances Unjustified Drawl of Pay and Internal Control 03 247,197 10 Allowances Weaknesses HM Slow Recovery of Conveyance Internal Control Learner School 11 04 170,664 Allowance Weaknesses M. B. Din Non-12 07 Absent from Duty Recovery of Pay 67.418 Compliance Non-13 09 Doubtful Payment of GST 34,317 Compliance Irregular Drawl of Pay and Internal Control DO (Sports) 01 14 833,088 Allowances Weaknesses Internal Control 01 Non reconciliation of license fees 1.890,000 15 Weaknesses Overpayment on account of Health Sector Reform Allowance and Non-16 02 365,000 conveyance Allowance during leave Compliance period EDO (Health) Internal Control 17 8.49.667 04 Excess expenditure of Weaknesses Loss due to non auction of Non-18 07 600,000 unserviceable vehicles Compliance Non production of Drug Inspector Internal Control 19 08 Record Weaknesses MS DHO Misappropriation of on account of Internal Control 20 04 298,579 M.B Din Weaknesses

| Sr.<br># | Name of<br>Formation            | AP<br># | Description of Para  | Amount (Rs) | Nature of<br>Para              |
|----------|---------------------------------|---------|--|-------------|--------------------------------|
| 21       |                                 | 07      | Non deduction of income tax amounting  | 143,312     | Internal Control<br>Weaknesses |
| 22       |                                 | 08      | Unjustified drawl POL amounting  | 290,465     | Internal Control<br>Weaknesses |
| 23       |                                 | 10      | Inadmissible payment of allowances of  | 283,812     | Non-<br>Compliance             |
| 24       |                                 | 12      | Missing of Log Book, likely misappropriation of  | 472,259     | Internal Control<br>Weaknesses |
| 25       |                                 | 15      | Overpayment of   | 28,800      | Non-<br>Compliance             |
| 26       | SMO RHC<br>Kuthiala<br>Sheikhan | 05      | Less deduction of income tax amounting   | 22,650      | Non-<br>Compliance             |
| 27       |                                 | 03      | Recovery of on account of conveyance allowance and HSRA  | 76,677      | Internal Control<br>Weaknesses |
| 28       | SMO RHC<br>Bhekho More          | 04      | Less deduction of income tax amounting   | 15,091      | Non-<br>Compliance             |
| 29       |                                 | 05      | Unjustified payment of pay and allowances  | 84,000      | Internal Control<br>Weaknesses |
| 30       | MC THO Pholic                   | 06      | Irregular purchase of Medicine   | 290,326     | Internal Control<br>Weaknesses |
| 31       | MS THQ Phalia                   | 08      | Non deduction of 5% of basic pay on account of Govt residences   | 65,268      | Internal Control<br>Weaknesses |
| 32       | SMO RHC<br>Miana Gondal         | 02      | Excess expenditure over the budget allocation  | 5,968,918   | Internal Control<br>Weaknesses |
| 33       |                                 | 03      | Non deduction of L.D charges   | 27,993      | Internal Control<br>Weaknesses |
| 34       | SMO RHC                         | 06      | Non deduction of HSR &<br>Conveyance Allowance during<br>leave   | 52,743      | Non-<br>Compliance             |
| 35       | Jokalian                        | 07      | Less deduction of income tax   | 5,304       | Internal Control<br>Weaknesses |
| 36       |                                 | 08      | Non verification of Service Books  | -           | Non-<br>Compliance             |
| 37       | SMO RHC<br>Pharianwali          | 07      | Less deduction of income tax   | 4,067       | Internal Control<br>Weaknesses |
| 38       |                                 | 03      | Overpayment on account of health<br>sector reform allowance and<br>conveyance allowance during leave<br>period | 30,292      | Internal Control<br>Weaknesses |
| 39       | DO (Health)                     | 04      | Overpayment of health sector reform allowance  | 53472       | Internal Control<br>Weaknesses |
| 40       |                                 | 05      | Overpayment of house subsidy allowance   | 18,648      | Internal Control<br>Weaknesses |
| 41       | DO Line St. 1                   | 04      | Non-deduction of Income Tax at Source  | 13,999      | Internal Control<br>Weaknesses |
| 42       | DO Live Stock                   | 06      | Non verification of sales tax deposits through invoices  | 26,443      | Internal Control<br>Weaknesses |
| 43       | DO Forest                       | 01      | Irregular issuance of NOC for petrol pump  | 220,000     | Internal Control<br>Weaknesses |

| Sr.<br># | Name of<br>Formation | AP<br># | Description of Para                                 | Amount (Rs)  | Nature of<br>Para              |
|----------|----------------------|---------|---|--------------|--------------------------------|
| 44       | DO (Roads)           | 06      | Non deduction of harrow sand rate- recovery thereof | 55,909       | Non-<br>Compliance             |
| 45       |                      | 02      | Doubtful Payment without<br>Completion Certificate  | 2.264million | Internal Control<br>Weaknesses |
| 46       | DO (Buildings)       | 05      | Doubtful Payment without<br>Completion Certificate  | 1.384million | Internal Control<br>Weaknesses |
| 47       |                      | 08      | Unjustified Payment                                 | 629,200      | Non-<br>Compliance             |

**PART-II** 

## Memorandum for Departmental Accounts Committee Paras pertaining to Previous Audit Year 2014-15

| Sr.<br># | Name of<br>Formation     | AP<br># | Description of Para   | Amount (Rs) | Nature of<br>Para              |
|----------|--------------------------|---------|---|-------------|--------------------------------|
| 1        | DCO                      | 04      | Doubtful expenditure on hiring of vehicle                           | 856,000     | Internal Control<br>Weaknesses |
| 2        | EDO (Health)             | 05      | Unjustified payment of stipend/<br>retention fee                    | 1,090,000   | Non-Compliance                 |
| 3        |                          | 03      | Excess payment on account of HSRA during absent period              | 92,533      | Non-Compliance                 |
| 4        | DO (Health)              | 15      | Non deduction of liquidated damages due to late supply of medicine  | 50,702      | Internal Control<br>Weaknesses |
| 5        | DHQ Hospital             | 06      | Irregular payment of NPA recovery thereof                           | 324,039     | Non-Compliance                 |
| 6        | DHQ Hospitai             | 13      | Wastage of X-ray fixture water                                      | 60,000      | Internal Control<br>Weaknesses |
| 7        | THQ Phalia               | 03      | Non deduction of liquidated damages due to late supply of medicine  | 242,055     | Non-Compliance                 |
| 8        |                          | 01      | Irregular payment of allowances during leave period                 | 40,000      | Internal Control<br>Weaknesses |
| 9        | General                  | 02      | Non recovery of stipend   | 45,832      | Internal Control<br>Weaknesses |
| 10       | Nursing School           | 03      | Irregular payment of Mess & Dress<br>Allowances during leave period | 88,800      | Internal Control<br>Weaknesses |
| 11       |                          | 04      | Non deduction of 5% maintenance charges                             | 27,200      | Internal Control<br>Weaknesses |
| 12       | SMO RHC,<br>Malakwal     | 03      | Irregular payment of NPA  | 30,000      | Internal Control<br>Weaknesses |
| 13       | RHC Kuthiala<br>Shaikhan | 02      | Unauthorized payment of conveyance allowances                       | 7,287       | Internal Control<br>Weaknesses |
| 14       | RHC, Bosaal              | 03      | Recovery of 5% M&R charges  | 6,000       | Internal Control<br>Weaknesses |
| 15       | RHC, Bheko<br>More       | 03      | Recovery of HSR & conveyance allowance during absent period         | 12,345      | Internal Control<br>Weaknesses |
| 16       |                          | 07      | Unjustified expenditure on Pre cast/girder                          | 256,800     | Internal Control<br>Weaknesses |
| 17       | DO (Buildings)           |         | Excess payment of quantity executed over and above of TS estimates  | 81,174      | Internal Control<br>Weaknesses |
| 18       | DO (Roads)               | 03      | Overpayment due to non approval of lead chart                       | 62,906      | Internal Control<br>Weaknesses |
| 19       | EDO<br>(Education)       | 07      | Excess drawl of TA  | 26,700      | Internal Control<br>Weaknesses |

| Sr.<br># | Name of<br>Formation     | AP<br># | Description of Para  | Amount (Rs) | Nature of<br>Para              |
|----------|--------------------------|---------|--|-------------|--------------------------------|
| 20       |                          | 08      | Unjustified drawl of conveyance allowance                                    | 60,000      | Non-Compliance                 |
| 21       |                          | 10      | Non deposit of renewal fee   | 503,500     | Internal Control<br>Weaknesses |
| 22       |                          | 11      | Non deduction of income tax  | 22,065      | Non-Compliance                 |
| 23       | EDO                      | 12      | Excess drawl of honoraria  | 8,320       | Non-Compliance                 |
| 24       | (Education)              | 18      | Non verification of expenditure statement                                    | 11,474,073  | Non-Compliance                 |
| 25       |                          | 19      | Non preparation of cash book   | 11,474,073  | Non-Compliance                 |
| 26       |                          | 01      | Non deduction of conveyance allowance during winter vacation                 | 206,304     | Internal Control<br>Weaknesses |
| 27       | Dy. DEO<br>(W-EE) Phalia | 09      | Non verification of government receipts                                      | 387,596     | Internal Control<br>Weaknesses |
| 28       |                          | 10      | Non deduction of sales tax & income tax                                      | 192,780     | Internal Control<br>Weaknesses |
| 29       | Dy. DEO<br>(EE-M) Mandi  | 04      | Expenditure without supporting documents                                     | 83,840      | Non-Compliance                 |
| 30       | Bahauddin                | 07      | Irregular expenditure  | 254,577     | Non-Compliance                 |
| 31       |                          | 01      | Unauthorized drawl of pay and allowances due to non transferable post        | 1.680,000   | Internal Control<br>Weaknesses |
| 32       |                          | 03      | Non deduction of conveyance allowances during winter vacations               | 138,949     | Non-Compliance                 |
| 33       |                          | 07      | Doubtful drawl of pay and allowances   | 845,300     | Internal Control<br>Weaknesses |
| 34       | Dy. DEO (W-              | 10      | Irregular drawl of pay and allowances  | 620,000     | Non-Compliance                 |
| 35       | EE), Malakwal            | 12      | Unauthorized drawl of pay and allowances                                     | 504,000     | Internal Control<br>Weaknesses |
| 36       |                          | 13      | Unauthorized drawl of pay and allowances                                     | 38,700      | Internal Control<br>Weaknesses |
| 37       |                          | 14      | Recovery on account of award of<br>higher scale and advance<br>increments    | 146,320     | Internal Control<br>Weaknesses |
| 38       |                          | 15      | Irregular drawl of advance increments recovery thereof                       | 241,900     | Internal Control<br>Weaknesses |
| 39       | EDO<br>(Agriculture)     | 04      | Unauthorized payment of conveyance allowance to employee during leave period | 57,280      | Internal Control<br>Weaknesses |
| 40       | DO (Livestock)           | 02      | Non deduction of conveyance allowance  | 179,760     | Internal Control<br>Weaknesses |
| 41       | DO (LIVESTOCK)           | 04      | Non auction of unserviceable vehicle   | 300,000     | Non-Compliance                 |
| 42       | DO                       | 04      | Non deduction of conveyance allowance  | 179,760     | Non-Compliance                 |
| 43       | (Agriculture)            | 05      | Non deduction of income tax at source  | 31,229      | Internal Control<br>Weaknesses |

#### Annex-B

## Summary of Appropriation Accounts by Grants District Government, Mandi Baha-ud-Din Financial Year 2014-15

| Grant<br>No. | Name of the<br>Grant                      | Original<br>Grant(Rs) | Supplementary<br>Grant (Rs) | Final Grant<br>(Rs) | Actual<br>Expenditure<br>(Rs) | (+)Excess<br>(-)Saving<br>(Rs) | %<br>age |
|--------------|---|-----------------------|-----------------------------|---------------------|-------------------------------|--------------------------------|----------|
| 3            | Provincial Excise                         | 5,927,000             | 1,351,000                   | 7,278,000           | 7,263,469                     | -14,531                        | 0        |
| 5            | Forest                                    | 10,512,000            | 890,000                     | 11,402,000          | 11,415,762                    | 13,762                         | 0        |
| 7            | Charges on<br>account of M<br>Vehicle Act | 557,000               | 0                           | 557,000             | 427,810                       | -129,190                       | 23       |
| 8            | Other taxes and duties                    | 1,842,000             | 0                           | 1,842,000           | 1,553,923                     | -288,077                       | 16       |
| 10           | General<br>Administration                 | 64,311,000            | 0                           | 64,311,000          | 46,887,332                    | -17,423,668                    | 27       |
| 15           | Education                                 | 2,826,566,000         | -                           | 2,826,566,000       | 2,664,784,663                 | -161,781,337                   | 6        |
| 16           | Health                                    | 610,513,230           | 0                           | 610,513,230         | 586,141,424                   | -24,371,806                    | 4        |
| 17           | Public Health                             | 1,736,000             | 0                           | 1,736,000           | 1,098,968                     | -637,032                       | 37       |
| 18           | Agriculture                               | 75,753,000            | 1,110,000                   | 76,863,000          | 76,953,573                    | 90,573                         | 0        |
| 19           | Fisheries                                 | 789,000               | -                           | 789,000             | 637,480                       | -151,520                       | 19       |
| 20           | Veterinary                                | 48,498,665            | 3,825,000                   | 52,323,665          | 44,796,561                    | -7,527,104                     | 14       |
| 21           | Cooperative                               | 16,734,000            | 254,000                     | 16,988,000          | 16,985,869                    | -2,131                         | 0        |
| 22           | Industries                                | 1,919,000             | 0                           | 1,919,000           | 1,392,993                     | -526,007                       | 27       |
| 23           | Miscellaneous<br>Departments              | 1,094,000             | 563,000                     | 1,657,000           | 1,694,252                     | 37,252                         | -2       |
| 24           | Civil Works                               | 50,188,000            | 32,052,000                  | 82,240,000          | 82,225,677                    | -14,323                        | 0        |
| 25           | Communications                            | 70,630,000            | -                           | 70,630,000          | 59,765,169                    | -10,864,831                    | 15       |
| 28           | Pension                                   | 112,776,000           | -                           | 112,776,000         | 50,000,000                    | -62,776,000                    | 56       |
| 31           | Miscellaneous                             | 45,333,000            | 0                           | 45,333,000          | 38,054,843                    | -7,278,157                     | 16       |
| 32           | Civil Defense                             | 2,580,000             | 0                           | 2,580,000           | 2,558,835                     | -21,165                        | 1        |
| Tota         | l Non-Development                         | 3,948,258,895         | 40,045,000                  | 3,988,303,895       | 3,694,638,603                 | -293,665,292                   | 7        |
| 36           | Development (Misc.)                       | 288,836,000           | 898,595,156                 | 1,187,431,156       | 820,276,011                   | -367,155,145                   | 31       |
| Total D      | evelopment                                | 288,836,000           | 898,595,156                 | 1,187,431,156       | 820,276,011                   | -367,155,145                   | 31       |
| Grand 7      | Гotal                                     | 4,237,094,895         | 938,640,156                 | 5,175,735,051       | 4,514,914,614                 | -660,820,437                   | 13       |
| Net Tota     | al of Surrender                           | 0                     | -282,940,521                | -282,940,521        | 0                             | 282,940,521                    | 0        |
| Net Tot      | al  | 4,237,094,895         | 655,699,635                 | 4,892,794,530       | 4,514,914,614                 | -377,879,916                   | 8        |

(**Source**: Appropriation Accounts for the financial year 2014-15)

#### Non-recovery due to Reduction of Bitumen Rate - Rs1.142 million

| Vr.<br>No. &<br>date | Scheme  | Contractor                | Qty. of<br>TST<br>(sft) | Qty. of<br>bitume<br>n (M.<br>Ton) | Rate of<br>bitume<br>n at the<br>time of<br>tender | Rate of<br>bitume<br>n at the<br>time of<br>RE | Reductio<br>n of rate | Overpaymen<br>t due to non<br>reduction of<br>rate (Rs) |
|----------------------|---|---------------------------|-------------------------|------------------------------------|--|--|-----------------------|---|
| 69/2<br>7-6-<br>15   | Restoration/reh<br>ab. of road<br>from flood<br>damages Jago<br>Primary School<br>to Cock Shawl         | Phalia<br>Engineeri<br>ng | 14809                   | 4.50                               | 88.58<br>kg  | 69.020<br>kg                                   | Rs19.56               | 88,020  |
| 60/2<br>7-6-<br>2015 | Restoration/reh<br>ab. of road<br>from flood<br>damages<br>Farukhpur to<br>Qadirabad                    | Muhamm<br>ad Asghar       | 50000                   | 15.19                              | 88.58<br>kg  | 69.020<br>kg                                   | Rs19.56               | 297,116   |
| 59/2<br>6-6-<br>15   | Restoration/reh<br>ab. of road<br>from flood<br>damages Jano<br>chak to Basi                            | Zeeshan<br>Builders       | 63749                   | 19.37                              | 88.58<br>kg  | 69.020<br>kg                                   | Rs19.56               | 378,877   |
| 52/2<br>6-6-<br>15   | Restoration/reh<br>ab. of road<br>from flood<br>damages 15-R<br>to Saida via<br>Thatha Khan<br>Muhammad | Gondal<br>Traders         | 63600                   | 19.32                              | 88.58<br>kg  | 69.020<br>kg                                   | Rs19.56               | 377,899   |
|                      |   |                           | TOTAL                   | ,                                  |  |  |                       | 1,141,912   |

# $Non-imposition\ of\ Penalty-Rs 6.368\ million$

**(A)** 

| Scheme  | Contractor               | Vide<br>No. &<br>date            | Time<br>period | Status | Agreement<br>Amount<br>(Rs in million) | 10% of penalty (Rs in million) |
|---|--------------------------|----------------------------------|----------------|--------|--|--------------------------------|
| Restoration/<br>Rehab. of<br>road from<br>Pharianwali<br>to Jokalian                                  | Falcon<br>Enterprises    | 552-57<br>dated<br>21-3-<br>2015 | 3<br>months    | WIP    | 13.611                                 | 1.36                           |
| Restoration/<br>Rehab. of<br>road from<br>Boha Hassan<br>to Farukhpur<br>Nau via<br>Matto Malu<br>Nau | Sultan<br>Ahmad<br>Tarar | 559-65<br>dated<br>21-3-15       | 2<br>months    | WIP    | 10.940                                 | 1.094                          |
|   |                          | TOTAI                            |                |        |  | 2.454                          |

(B)

| Scheme  | Contr-<br>actor                                  | Author<br>ity No.<br>& Date    | Time<br>period   | Status | Agreement Amount (Rs in million) | 02% of penalty (Rs in million) |
|---|--|--------------------------------|------------------|--------|----------------------------------|--------------------------------|
| Widening/ Improvement of road from Gujrat Sargodha road (Mangat Bridge) to Phalia Kuthiala Sheikhan road via Rattowal, Makkywal and Mdahry District Mandi Bahauddin | M/s<br>Chaudhry<br>Engineeri<br>ng<br>Associates | 586<br>dated<br>07-06-<br>2014 | 12<br>month<br>s | WIP    | 128.999                          | 2.58                           |

**(C)** 

| Sr.<br>No. | NAME OF THE<br>SCHEME  | Amount of<br>Work<br>Awarded<br>(Million) | Work<br>Order No.<br>and date | Time<br>Limit | Date of completion / Status | 10% of penalty (Rs in million) |
|------------|--|---|-------------------------------|---------------|-----------------------------|--------------------------------|
| 1          | Provision of Additional<br>Class Room at Govt Girls<br>H/S Bhikhi Sharif | 0.929                                     | 1417-18<br>dated 23-<br>09-14 | 3<br>months   | 28-06-14                    | 0.092                          |

| Sr.<br>No. | NAME OF THE<br>SCHEME   | Amount of<br>Work<br>Awarded<br>(Million) | Work<br>Order No.<br>and date | Time<br>Limit | Date of<br>completion<br>/ Status | 10% of penalty (Rs in million) |  |  |
|------------|---|---|-------------------------------|---------------|-----------------------------------|--------------------------------|--|--|
| 2          | Provision of Additional<br>Class Room at Govt Girls<br>H/S Badhshah Pur | 0.924                                     | 1417-18<br>dated 23-<br>09-14 | 3<br>months   | 29-04-14                          | 0.092                          |  |  |
| 3          | Providing of Missing<br>Facilities in Govt H/S<br>Rukan Tehsil Malikwal | 5.270                                     | 1417-18<br>dated 23-<br>09-14 | 6<br>months   | 05-05-15                          | 0.527                          |  |  |
| 4          | Construction of<br>Boundary Wall G P/S<br>Boora                         | 1.364                                     | 1417-18<br>dated 23-<br>09-14 | 2<br>Months   | W.I.P                             | 0.136                          |  |  |
| 5          | Construction ofBoundary<br>WallGPS Rakh Blaoch<br>Khurd                 | 1.288                                     | 1417-18<br>dated 23-<br>09-14 | 2<br>Months   | 27-08-15                          | 0.128                          |  |  |
| 6          | Constructio of Dangerous<br>Building in G P/S Majhi                     | 3.569                                     | 1417-18<br>dated 23-<br>09-14 | 6<br>months   | WIP                               | 0.359                          |  |  |
|            | Total   |   |                               |               |                                   |                                |  |  |
|            | Gra   | and Total = (A                            | <b>A+B+C</b> )                |               |                                   | 6.368                          |  |  |

## Unauthorized Payment of HRA and CA - Rs1.511 million

## **(A)**

| Name of<br>Formations  | Name &<br>Designation          | HRA<br>(Rs) | Conveyance<br>allowance<br>(Rs) | Total<br>recoverable<br>amount (Rs) |
|------------------------|--------------------------------|-------------|---------------------------------|-------------------------------------|
|                        | Sidra Afzaal ,C/N              | 1,818       | 5,000                           | 81,816                              |
| RHC Kuthiala           | Maryam Shafqat, C/N            | 1,818       | 5,000                           | 81,816                              |
| Sheikhan               | Azhar Iqbal , Dispenser        | 1,146       | 1,946                           | 37,104                              |
|                        | Saima Nazeer, CN               | 1,818       | 5,000                           | 81,816                              |
| THQ Phalia             | Muhammad Akram,<br>DDO Phalia  | 3,873       | 5,000                           | 106,473                             |
| RHC Challianwala       | Robina Latif, CN               | 1,818       | 5,000                           | 81,816                              |
|                        | Amjad Iqbal, APMO              | 0           | 5,000                           | 60,000                              |
|                        | Allah Diaya, S.W               | 0           | 1,785                           | 21,420                              |
| DHQ<br>Mandi Bahauddin | Azhar Javed Butt,<br>Dispenser | 0           | 1,932                           | 23,184                              |
| Mandi Banauddin        | Nazia Noreen, CN               | 0           | 5,000                           | 60,000                              |
|                        | Saqib Ali , MO                 | 2,955       | 5,000                           | 95,460                              |
|                        | M.Umair, WS                    | 891         | 0                               | 10,692                              |
|                        | TOTAL                          |             |                                 | 741,597                             |

#### (B) DO (Health)

| Sr.<br>No. | Name of Official | Designation        | HRA (Rs) | Recovery (Rs) |
|------------|------------------|--------------------|----------|---------------|
| 1          | Khalida Parveen  | LHV                | 1,306    | 15,672        |
| 2          | M. Anwar         | Sanitary Worker    | 910      | 10,920        |
| 3          | Shahid Iqbal     | Naib Qasid         | 910      | 10,920        |
| 4          | Kausar Bibi      | Dai                | 910      | 10,920        |
| 5          | Anar Tariq       | Sanitary Inspector | 1,186    | 14,232        |
| 6          | Sarfraz Ahmed    | Sanitary Inspector | 1,186    | 14,232        |
| 7          | Kausar Bibi      | Dai                | 910      | 10,920        |
| 8          | Anar Tariq       | Sanitary Worker    | 910      | 10,920        |
| 9          | Abid Hussain     | Chowkidar          | 910      | 10,920        |
| 10         | Mukhtar Ahmed    | Sanitary Worker    | 910      | 10,920        |
| 11         | Zahid Iqbal      | Jr. Technician     | 1,146    | 13,752        |
| 12         | Muhammad Younas  | Jr. Technician     | 1,146    | 13,752        |
| 13         | Muhammad Sharif  | Sanitary Worker    | 910      | 10,920        |
| 14         | M. Anar Gondal   | Sanitary Inspector | 1,186    | 14,232        |
| 15         | Arshad Mehmood   | Chowkidar          | 910      | 10,920        |
| 16         | Munawar Ahmed    | Jr. Technician     | 1,146    | 13,752        |
| 17         | Abdul Aziz       | Dispensor          | 1,029    | 12,348        |
| 18         | Lal Khan         | Sanitary worker    | 910      | 10,920        |
| 20         | M. Manak         | Chowkidar          | 910      | 10,920        |
| 21         | Javid Iqbal      | Sanitary Inspector | 1,186    | 14,232        |
| 22         | Mukhtar Baig     | Chowkidar          | 910      | 10,920        |
| 23         | Mukhrar Ahmed    | Sanitary Inspector | 1,186    | 14,232        |

| Sr.<br>No. | Name of Official | Designation | HRA (Rs) | Recovery (Rs) |
|------------|------------------|-------------|----------|---------------|
| 24         | Fakhira Parveen  | LHV         | 1,306    | 15,672        |
| 25         | Khalida Parveen  | Dai         | 910      | 10,920        |
|            | 298,068          |             |          |               |

## (C) DO (Health)

| Sr.<br>No. | Name of official | Designation    | Vehicle Name    | CA (Rs) | Recovery<br>(Rs) |
|------------|------------------|----------------|-----------------|---------|------------------|
| 1          | Muhammad Hayyat  | Dispenser      | Suzuki Sprinter | 1,932   | 23,184           |
| 2          | Shabbir Ahmed    | CDC Supervisor | Suzuki Sprinter | 1,932   | 23,184           |
| 3          | Talib Hussain    | Vaccinator     | Suzuki Sprinter | 1,932   | 23,184           |
| 4          | M. Zaman         | -do-           | Suzuki Sprinter | 1,932   | 23,184           |
| 5          | M. Asghar        | -do-           | Suzuki Sprinter | 1,932   | 23,184           |
| 6          | Mushtaq Hussain  | -do-           | Suzuki Sprinter | 1,932   | 23,184           |
| 7          | Muhammad Iqbal   | -do-           | Suzuki Sprinter | 1,932   | 23,184           |
| 8          | Nasir Iqbal      | -do-           | Suzuki Sprinter | 1,932   | 23,184           |
| 9          | Mutali Khan      | -do-           | Suzuki Sprinter | 1,785   | 21,420           |
| 10         | Muhammad Akram   | Junior Tech.   | Suzuki Sprinter | 1,932   | 23,184           |
| 11         | Muhammad Arif    | CDC Supervisor | Suzuki Sprinter | 1,932   | 23,184           |
| 12         | Adil Usman       | CDC Supervisor | Suzuki Sprinter | 1,932   | 23,184           |
| 13         | Muhammad Afzal   | Jr. Technician | Suzuki Sprinter | 1,932   | 23,184           |
| TOTAL      |                  |                |                 |         |                  |

(**D**)

| Formation              | Designation | Vehicles No.<br>allotted to<br>officers | No of employees | Months | Rate<br>P.M<br>(Rs) | Amount (Rs) |
|------------------------|-------------|---|-----------------|--------|---------------------|-------------|
| DO (Excise & Taxation) | Inspectors  | 5                                       | 5               | 12     | 2856                | 171,360     |
| Total                  |             |   |                 |        |                     | 171,360     |

| Grand Total (A+B+C+D) | 1,510,653 |
|-----------------------|-----------|
|-----------------------|-----------|

Annex-F
Para 1.2.3.3
Non-recovery of PHSR Allowance – Rs1.047 million

| Sr.<br># | Name            | Designation      | Period   | HSRA<br>(Rs) | Recovery (Rs) |  |
|----------|-----------------|------------------|----------|--------------|---------------|--|
| 1        | Kasur Ahmed     | FMT              | 1/7/2014 | 3,177        | 38,124        |  |
| 2        | Arshad Mughal   | MT               | 1/7/2014 | 2,650        | 31,800        |  |
| 3        | Sumira          | MW               | 1/7/2014 | 631          | 7,572         |  |
| 4        | Abid Hussain    | Dispenser        | 1/7/2014 | 1,167        | 14,004        |  |
| 5        | Sarfarz         | Sanitory Insp    | 1/7/2014 | 1,896        | 22,752        |  |
| 6        | Dr. Qaiser      | Medical Officer  | 1/7/2014 | 12,000       | 144,000       |  |
| 7        | Shahzad Ahmed   | Dispenser        | 1/7/2014 | 1,896        | 22,752        |  |
| 8        | Adnan Nazir     | Dispenser        | 1/7/2014 | 1,896        | 22,752        |  |
| 9        | Raheela Ashraf  | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 10       | Sadia Munir     | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 11       | Parveen Ahmed   | LHV              | 1/7/2014 | 2,345        | 23,112        |  |
| 12       | Adnan Ahmed     | Computer Opertor | 1/7/2014 | 1,477        | 17,724        |  |
| 13       | Shaoib Ahmed    | Computer Opertor | 1/7/2014 | 1,477        | 17,724        |  |
| 14       | Bilal Bashir    | Computer Opertor | 1/7/2014 | 1,477        | 17,724        |  |
| 15       | Iftikhar Ahmad  | Computer Opertor | 1/7/2014 | 1,477        | 17,724        |  |
| 16       | Kamran Ahmed    | Computer Opertor | 1/7/2014 | 1,477        | 17,724        |  |
| 17       | Taswar Hussain  | Computer Opertor | 1/7/2014 | 1,477        | 144,000       |  |
| 18       | Dr. Fareeha     | WMO              | 1/7/2014 | 12,000       | 22,752        |  |
| 19       | Nasira Tabsum   | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 20       | Shumila Yasmeen | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 21       | Sadia Hassan    | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 22       | Rehab Abid      | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 23       | Asma Shahzadi   | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 24       | Humaira         | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 25       | Mehwish         | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 26       | Nasara Tabsum   | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 27       | Samian Yasmeen  | LHV              | 1/7/2014 | 1,896        | 25,620        |  |
| 28       | Razia Hanif     | LHV              | 1/7/2014 | 2,135        | 22,752        |  |
| 29       | Tahria Yasmeen  | MW               | 1/7/2014 | 1,896        | 22,752        |  |
| 30       | Farzana kasur   | LHV              | 1/7/2014 | 1,896        | 22,752        |  |
| 31       | Dr. Humara      | WMO              | 1/7/2014 | 12,000       | 144,000       |  |
|          | TOTAL           |                  |          |              |               |  |

#### Annex-G

## Para 1.2.3.4

## Unjustified Payment of Pathologist and Radiologist Doctor Share – Rs1.016 million

**(A)** 

| Period                      | Description    | 35% share of total fee (Rs) |  |
|-----------------------------|----------------|-----------------------------|--|
| January, 2015 to June, 2015 | Laboratory fee | 744,230                     |  |
| -do-                        | x-ray fee      | 129,540                     |  |
| Total                       | 873,770        |                             |  |

(<u>B</u>)

| Name of<br>Formations | Year   | Name Of Doctor                          | Lab Share (Rs) | X-Ray Share (Rs) |  |  |
|-----------------------|--|---|----------------|------------------|--|--|
|                       | 2014-15  | Dr. Khalid Hussain                      | 9,017          | 1,785            |  |  |
|                       | 2013-14  | -do-                                    | 4,321          | 3,675            |  |  |
|                       | 2012-13  | -do-                                    | 2,900          | 212              |  |  |
|                       | 2011-12  | Dr Khalid Hussain &<br>Dr Shahid Naseem | 2,992          | 11,877           |  |  |
|                       | 2010-11  | -do-                                    | 1,347          | 7,546            |  |  |
| ar to bita            | 2009-10  | Dr. Shahid Naseem                       | 3,240          | 8,860            |  |  |
| SMO RHC               | 2008-09  | -do-                                    | 2,740          | 13,474           |  |  |
| Pharianwali           | 2007-08  | -do-                                    | 1,723          | 8,963            |  |  |
|                       | 2006-07  | -do-                                    | 447            | 0                |  |  |
|                       | 2005-06  | -do-                                    | 183            | 0                |  |  |
|                       | 2004-05  | -do-                                    | 187            | 0                |  |  |
|                       | 2003-04  | -do-                                    | 350            | 0                |  |  |
|                       | 2002-03  | -do-                                    | 373            | 0                |  |  |
|                       | 2001-02  | -do-                                    | 370            | 0                |  |  |
|                       | 2014-15  | Dr. Shakeel Iqbal                       | 1,595          | 575              |  |  |
|                       | 2013-14  | -do-                                    | 1,874          | 50               |  |  |
|                       | 2012-13  | -do-                                    | 2,588          | 0                |  |  |
|                       | 2011-12  | -do-                                    | 2,414          | 0                |  |  |
|                       | 2010-11  | -do-                                    | 0              | 886              |  |  |
|                       | 2009-10  | Dr. Siddique                            | 0              | 4,948            |  |  |
| SMO RHC               | 2008-09  | -do-                                    | 0              | 7,073            |  |  |
| Jokalian              | 2007-08  | -do-                                    | 0              | 3,650            |  |  |
|                       | 2006-07  | -do-                                    | 0              | 92               |  |  |
|                       | 2005-06  | -do-                                    | 0              | 9,013            |  |  |
|                       | 2004-05  | -do-                                    | 0              | 11,571           |  |  |
|                       | 2003-04  | -do-                                    | 0              | 4,490            |  |  |
|                       | 2002-03  | -do-                                    | 0              | 3,961            |  |  |
|                       | 2001-02  | -do-                                    | 0              | 1,058            |  |  |
|                       | 103,759  |   |                |                  |  |  |
|                       | 142,420<br>1,016,190                                   |   |                |                  |  |  |
| G                     | <b>Grand Total</b> $(A + B) = (Rs873,770 + Rs142,420)$ |   |                |                  |  |  |